



## 2023 North Delta Family Day Booth Application Form

### Application Deadline: May 29, 2023

To submit your application please email [NDFamilyDayDisplays@delta.ca](mailto:NDFamilyDayDisplays@delta.ca) or you can drop it off in person at the North Delta Recreation Centre front desk during office hours (11415 84<sup>th</sup> Ave).

The City of Delta invites you to apply for display space at the 2023 North Delta Family Day event. All organizations wishing to participate are required to complete and return this application form.

Come join us at North Delta Community Park on Sunday, June 25, 2023. The event will be open to the public from 12:00-4:00pm following the parade from 11:00am-12:00pm. The display, activity, and vendor area will be located on the grass near the Northeast corner of the park between the tennis courts and ball diamonds. The nearest access is from 86<sup>th</sup> Avenue.

There will be a variety of family-oriented attractions and demonstrations planned for the day including dedicated kids' activity zones, face painters and balloon twisters, field displays, inflatables, and live musical entertainment.

1 General Information	
Organization Name	
Organization Contact Person	
Mailing Address	
Phone	Email
Event Day On-Site Contact Person	
Cell Phone	Email

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### Booth Type

Please select (check one box) which category your organization falls in to.

<input type="checkbox"/> <p>Community Groups &amp; Organizations</p> <p>Criteria:</p> <ul style="list-style-type: none"> <li>• Community Based</li> <li>• Not for Profit</li> <li>• Family Oriented</li> <li>• Educational Display</li> <li>• No selling of products or services</li> </ul>	<input type="checkbox"/> <p>Sports and Leisure</p> <p>Criteria:</p> <ul style="list-style-type: none"> <li>• Community Based</li> <li>• Not or For Profit</li> <li>• Family Oriented</li> <li>• Educational Display</li> <li>• No selling of products or services</li> </ul>	<input type="checkbox"/> <p>Community Businesses</p> <p>Criteria:</p> <ul style="list-style-type: none"> <li>• Community Based</li> <li>• For Profit</li> <li>• Family Oriented</li> <li>• Educational Display Only</li> <li>• No selling of products or services</li> <li>• Limited number of spaces available for this category</li> </ul> <p>Note: \$25.00 vendor fee is required if your business is selected to attend the event.</p>	<input type="checkbox"/> <p>Community Businesses</p> <p>Criteria:</p> <ul style="list-style-type: none"> <li>• Community Based</li> <li>• For Profit</li> <li>• Family Oriented</li> <li>• Selling of products is allowed (with the exception of food items)</li> <li>• Limited number of spaces available for this category</li> </ul> <p>Note: \$50.00 vendor fee is required if your business is selected to attend the event.</p>
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### Booth Logistics

Each display, activity, and vendor space is approximately 3.6 square metres (12ft x 12ft). No double spaces are available. Spaces offer no protection from the elements; it is recommended to **bring your own canopies, tables, and chairs.**

Please provide a brief description of the information you are going to display / handout at your booth; also include details about any activities you plan to have and merchandise you will be offering (if any):

## TERMS AND CONDITIONS

### Booth Placement Priority

Booth placement is entirely up to the discretion of the North Delta Family Day event committee.

### Booth Construction

Each vendor will set up, maintain, market, operate, take down and remove their own booth from the space provided to them. It is recommended to bring your own tents, tables, and chairs.

*Note: tents are not permitted to be staked in the ground at the event site; plan to use sandbags or weights. If tents are not properly weighed down, you may be asked to remove them.*

### Hours of Operation

Sunday, June 25, 2023 - 12:00 to 4:00pm

You are required to be set up a minimum of 30 minutes prior to the start of the event (11:30am) and you must leave your booth open to the public until the end of the event (4:00pm).

### Size of Space

12ft x 12ft space will be provided at the event site; this space will accommodate one 10x10 tent per organization. *Note: tents are not supplied by the City of Delta for this event; it is the responsibility of the organization to provide their own 10x10 tent for their booth.*

### Electricity

No electricity is provided at the event site; if you plan to bring a generator for your booth, prior approval needs to be provided by the City of Delta. To request the use of a generator at the event contact us at [NDFamilyDayDisplays@delta.ca](mailto:NDFamilyDayDisplays@delta.ca).

### Set Up & Take Down

- Set Up: June 25, 2023, from 9:30 am to 11:30 am.
- Take Down: June 25, 2023, from 4:00 pm to 5:00 pm.

Set Up and Take Down of your booth from the park must be completed within the set hours. Due to access restrictions at the event site, vehicles are not permitted to drive to/from their booth location. It is the responsibility of the organization to move their equipment on-site and off-site. Vehicles will have access to the grassy area behind the tennis courts through a pathway off of 85a Ave and 113b St.

**Vehicles will only be permitted to drive in between 9:30-10:30am and 4:15-5:00pm** to drop off and pick up their supplies and will be let in by a staff member. Vehicles will not be able to park here long-term and must be out of the area by 10:30am. Please plan accordingly and if possible, bring a cart or wagon to transport your supplies and/or equipment.

### Rain or Shine

The North Delta Family Day event will take place rain or shine unless inclement weather puts our volunteers or participants at risk or harm. In the case of a cancellation, an email will be sent out to all contacts listed on the application form.

### Indemnification

Each booth (owner/operator/employees/volunteers) indemnifies the City of Delta, its Parks, Recreation, and Culture Department, the Family Day committee members and volunteers from any litigation resulting from any loss or damage that may incur as a result of their being accepted and operating a booth on Family Day for any reason.

\_\_\_\_\_ I have read and agree to the above terms & conditions.

Signature \_\_\_\_\_